

TravellerSpace Annual Report



2017

 supporting Gypsies and
Travellers in Cornwall
and the South West
TravellerSpace

Charity Registration: 1150075

Company Registration: 8283049

Charity Registration Number: 1150075

Company Registration Number: 8283049

Trustees: Emma Joyce; Stephanie James; Deborah Fox; Jenifer McFadden; Kayleigh Fleming; Sally Bowers & John Tremelling

Chief Executive Officer: Caroline Dann

Registered Office: Room 402, Fourth Floor, PZ360, St Marys Terrace, Penzance, Cornwall TR18 4DZ

Independent Examiner: Dick Maule

Bankers: Reliance Bank Ltd, Faith House, 23-24 Lovat Lane, London EC3R 8EB

Our Aims and Objectives

Our charity's purposes as set out in the objects contained in the constitution are:

1. To promote health, advance education and relieve the needs of the Gypsy and Traveller communities, primarily in the South West of England, in particular but not exclusively by:

- a) Providing information, advocacy, advice and support to Gypsies and Travellers.
- b) Working with statutory and non-statutory agencies or bodies to help provide better services that are needed by Gypsies and Travellers.

2. The promotion of equality of treatment and diversity particularly in relation to Gypsies and Travellers for the public benefit by:

- a) informing and educating the public about the Traveller way of life and the needs of Gypsies and Travellers; and
- b) promoting activities that foster good relations between Gypsies and Travellers and the communities in which they live

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to Gypsy & Traveller communities.

The review also helps us to ensure our aim, objectives and activities remained focused on our stated purposes. We refer to the Charity Commissions general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Trustees

Emma Joyce, Chair; Stephanie James, Treasurer; Deborah Fox, Secretary; Jenifer McFadden; Kayleigh Fleming; Sally Bowers & John Tremelling

Staff

Caroline Dann, Project Manager; Katie Wise; Vanessa Boase; Matt Smith; Karen Walton; Lorna Pierce; Sophie Belcher; Hazel Dann & leesha Wood

Reserves Policy

The trustees continuously review their policy on free reserves, taking advice from the auditor and consulting Charity Commission guidance, and the Company continues to aim to build up its free reserves to three months' normal operating costs, circa £50,000.

TravellerSpace Trustees and Staff, April 2017

TravellerSpace are also greatly assisted by a number of volunteers and students on placements and by the involvement of the Trustees in the day to day activities of the charity. Particular mention should go to Harriet Hayward for her help over the past 2 years.

Report from the Chair 2017

At this time of year, we take time to reflect on how much we have achieved both as an organisation and as individuals within the team.

The support we are able to offer to project users who have missed out on education and other opportunities is of immense value and long term benefit. The grant funding from Children in Need has given us the opportunity to really focus on young children reaching their early learning goals; I would like to especially thank Hazel, leesha & Sophie for the work they have put in here – every week providing high quality activities for the children with the specific aim of improving motor skills.

The exciting work done with the Heritage Lottery Project has given us all fascinating insights into Gypsy & Traveller history & culture, not least for the young people involved in the project who were carrying out the interviews and connecting with the older generation. The photographs are fantastic, and will make an excellent display. Thanks to Jean Cullen for all her hard work here, and of course to Katie Wise who has co-ordinated this project.

Above all, project participants have achieved more this year than ever before – with more taking qualifications & awards, and getting involved in the planning of the project. Thank you to Vanessa for her tireless work in this area.

We are very fortunate to have a team of staff, volunteers and dedicated committee members who work so well together, who compliment each others' strengths and feel so passionate about the work we do, wanting the best for our project users.

So I will take this opportunity to say thank you and well done to everyone.

Emma Joyce
Chair
May 2017

This report is for the year from April 2016 to March 2017. During this period we calculate activities and services offered by TravellerSpace have been accessed 2365 times by 1201 different people. Of these 269 were from a Gypsy or Traveller communities and 932 were from non-travelling background.

During this period we:

ran a Gypsy & Traveller women's group during term time. This year we ran 42 sessions attended by a total of 22 adults and 41 children. Our open day was attended by 62 people

organised a literacy and numeracy group in partnership with Adult Education every week during term time. We ran 30 literacy groups attended by a total of 17 adults accompanied by 35 children

ran 65 sessions supporting 29 young people not in education or training with 1 – 1 help and tailored courses, with gaining qualifications or progressing on to other learning programmes in partnership with the Cornwall Learning Partnership, Cornwall College and other partners.

delivered training for and worked in partnership with statutory and non-statutory agencies. 198 people have accessed training and workshops this year, including student teachers & college students

run 319 activities this year, including sessions run, training given & site visits.

responded to 91 direct requests for assistance. These are for a wide range of issues including: education, training, information, signposting to other agencies, help with planning issues, assistance with IT, help filling in forms

supported 13 volunteers

have had 664 children accessing Early Years' activities through our playbus

seen 6 project users become regular volunteers with TravellerSpace

run 23 street dance and zumba sessions, thanks to by additional funding from the People's Health Trust

supported 27 Gypsies & Travellers to take part in activities in the wider community. This included enabling a family to participate in 'Numbers Nursery' a regular Forest School activity for 2-4 year olds run by one of our partners

St. Day Gypsy & Traveller Women's Group

Since 2004 TravellerSpace has organised a Gypsy and Traveller women's group in St. Day. This lively and greatly valued drop-in group is held at Teyluva Children's Centre and is open to any women who want to come along, mostly being attended by residents of the nearby Wheal Jewel site and their pre-school children. A wide variety of activities are on offer, including healthy cooking, art and craft, access to the internet, driving theory practice, and the opportunity to gain *Activity Awards* and *ASDAN Awards* qualifications.

The group provides a space for the women to get off site, socialise, to learn new skills and gives the young children play and learning opportunities. Other agencies including the Health Visitor, education services, Cornwall Council's Gypsy and Traveller support worker and staff from Careers South West come along to meet the women in an informal setting

An annual open day is held to celebrate all that has been achieved over the past year, with displays, food, dancing, award ceremonies, films, children's activities and art work.

Every fortnight has seen the group becoming the venue for zumba & streetdance, in partnership with Embrace Dance Fitness. These People's Health Trust funded sessions have proved very popular with both adults and children taking part in the sessions run this year.

Early Years' Support

Through our playbus we provide outreach play and pre-school learning opportunities to children who may not otherwise access mainstream provision.

We are able to provide a flexible service that is responsive to the needs of individual families, wherever they are in the county. Families travelling in Cornwall for short periods of time often face frequent evictions, making access to mainstream Early Years' provision nearly impossible, with our play bus we are able to follow families where ever they move to.

We have high quality wooden toys, games and puzzles, culturally relevant story books and other publications, art and craft materials and outdoor play equipment.

During these sessions we are often approached by adults asking for help with things such as accessing health services and getting their children into school. On the playbus we carry a range of information from a wide variety of services, enabling us to signpost adults to relevant agencies and support.

We also sometimes take the playbus to events that we know will be attended by Gypsies and Travellers. These events also give us the opportunity to promote the

charity in a positive way to non-travelling communities, helping breakdown the considerable barriers that can divide travelling and non-travelling communities.

All the sessions we run at Children's Centres include activities for babies and pre-school children, with trained staff overseeing an Early Years' programme. Children's progress is recorded in 'Learning Journals' which are shared with parents and carers. We are able to liaise between the school or nursery and parents, making sure all are aware of any concerns they may have and acting as an intermediary should problems arise. We are pleased to report an increase in successful transitions between home and school, particularly into the nursery, which was previously under attended by Gypsy families.

Literacy & Numeracy

Many of the Gypsies and Travellers who access our project have had little, none or a very disjointed formal education. Access to educational opportunities can be limited by a lack of appropriate child care, transport problems, fear of prejudice, negative past experience and a system that is unable to make allowance for patterns of travelling. TravellerSpace recognised that the only realistic way that some people would be able to make up for this missed learning was to facilitate our own literacy and numeracy group.

In partnership with Cornwall Adult Education we run a weekly term time group at Teyluva Children's Centre in St Day. Child care is provided and one to one support, allowing students the chance to study for Entry Level exams.

One to One Support Sessions

Alongside the literacy and numeracy classes, TravellerSpace has supported young Gypsies and Travellers in furthering their education. These sessions focus on re-engaging young people with learning and are tailored to meet their needs and interests. They are open to the whole family and not just the individual being supported, and can take place in people's homes if needed. This unique approach has proved successful where other approaches have failed. Activities include accessing the internet, craft, woodworking, cooking and sewing. Other activities are arranged at an outdoor centre, BF Adventure!

With APT awards coming to an end, this year we have offered ASDAN courses in their place. The Food Wise course gives candidates the opportunity to develop and accredit their practical cooking skills, as well as building knowledge of a variety of food-related issues, such as dangers of too much salts and sugar, and cooking on a budget.

The History skills short course offers a choice of history-themed activities and challenges. 9 Young people have taken part in this as part of the Heritage Lottery Project.

The Sports and Fitness Short course accredits up to 60 hours of involvement in various sporting activities, which one young man passed, using boxing as his sporting activity.

3 people passed our Ascentis E3 qualification Travelling Forward included Garment Making, Basic Cooking, Improving Fitness and Sports, Personal Learning Goals, Taking Part in an Activity and Young Parenthood.

We also ran the Young Mums Will Achieve course in partnership with Cornwall College, which has run for six weeks and has given the opportunity for taster sessions in hair and beauty, nail art, making headdresses, and massage.

We are currently supporting two young people back into college.

Training Sessions and Workshops

Within the wider community is often much misunderstanding, misinformation and wildly inaccurate ideas about who Gypsies and Travellers are, their customs, history and the issues they face. To help counter this TravellerSpace has a programme of awareness training for schools, colleges and voluntary and statutory organisations. The training has been developed with Gypsies and Travellers and where possible they help deliver it.

The training can be tailored for the particular interests of the group it is for and covers history, 'myth-busting', barriers faced by Gypsies and Travellers to participating in wider society, challenging racism and practical suggestions for those encountering Gypsies and Travellers in their work etc

All who received training in the previous year have reported increased understanding of the issues affecting Gypsies & Travellers.

On-line

TravellerSpace has made much use of social media, to disseminate news & information to a wide range of individuals and organisations and to directly communicate with clients and supporters.

We monitor media sources on a daily basis for relevant stories, providing a news feed for the nearly six thousand members of the Gypsy, Roma & Traveller Facebook group. This group is accessed by most of the Gypsy & Traveller activists in the UK and Ireland and we are acknowledged as providing an essential service.

Our own Facebook page & blog group allows us to talk directly to our beneficiaries and gives us an opportunity to pass on information directly related to Cornwall & the South West. We also have a presence on Twitter with a rapidly growing following.

Our social media profile has lead to our being contacted by Gypsies and Travellers in the wider UK, with requests for information & support. Where appropriate we sign post these enquiries to other more local services.

In the next year we intend to revamp our existing website to better integrate it with our social media presence

Networking and Partnerships

We have had formal and informal partnerships with 62 agencies during the past year, including:

BF Adventure
Friends, Families and Travellers
Careers South West
Numbers Nursery
Community Law Partnership
Diversity Network For Cornwall
Cornwall Council Equality & Diversity Voluntary Sector Forum
Plymouth & Devon Race Equality Council
Ruston Planning
Sunny Days Nursery
Cornwall Health Visiting Team
The People's Health Trust
Cornwall Racial Equality Council
Embrace Dance Fitness
Golowan Community Festival
Radio Cornwall
Cornwall Family Support
West Cornwall Diversity Action Network
Hall for Cornwall
Cornwall Council Equality & Diversity Service
St. Day & Caharrack School
Pool Academy
Cornwall Adult Education Service
Cornwall Education Welfare Service
Cornwall Housing
Devon & Cornwall Police Diversity officers
Cornwall Records Office
The Learning Partnership
Cornwall Council Planning department
Royal Cornwall Hospitals Trust
Cornwall Health Visitors
Young Mums Will Achieve

Cornwall College
Cornwall Council Social Care
Cornwall Council Gypsy & Traveller Support Worker
Rosewarne College
Teyluva Children's Centre
Truro & Penwith College
Cornwall Dental Service

Forums

TravellerSpace is represented at the following forums and committees.

Cornwall Gypsy & Traveller Keyworker meeting
Cornwall Third Party Reporting of Hate Crime & Incidents
Cornwall Gypsy & Traveller Forum
Teyluva Children's Centre Advisory Board
West Cornwall Diversity Action Group
Cornwall Youth Work Partnership

Our involvement with networks such as the Diversity Network for Cornwall and The Voluntary & Community Sector Equality & Diversity Group has enabled us to reach a wide range of organisations, allowing us to ensure Gypsy and Traveller issues are kept in sight and taken account of.

Staff and Volunteer Development

TravellerSpace's greatest strength is in having truly dedicated and caring team of staff and volunteers. TravellerSpace staff need to be responsive, flexible and reflective of their own practice to best support the project's users (and must have a good sense of humour!). Each session is followed by a debrief, giving staff and volunteers space to discuss any issues arising, plan for future sessions and to consider what went well and what maybe didn't. More in depth meetings are held monthly and all staff and volunteers have access to regular supervision.

Alongside mandatory training in areas such as Safeguarding and Health and Safety TravellerSpace is committed to supporting the ongoing professional development of our staff and volunteers, encouraging the uptake of training and learning opportunities when they become available.

Time Travellers History Project

In 2015 TravellerSpace were awarded a grant from the Heritage Lottery Fund for a two year project engaging young Gypsies and Travellers in discovering their own history.

A big part of this project has been to train 11 - 25 year olds in oral history skills. These young people have been interviewing older family members and friends, focusing on an object that has a significant meaning for the interviewee. The interviews are being recorded and archived for future generations by the Cornwall Records Office, who have previously held very little material relating to Cornwall's Gypsies and Travellers.

Other aspects of the project include discovering about Traveller accommodation through the ages, visits to museums, hands on workshops and displays.

Project report from Katie Wise

"Are we allowed to talk about being a Gypsy, Miss? We're not usually."

13 young people from Pool Academy have been regularly attending our fortnightly sessions. We have been building self-esteem and knowledge through learn about Gypsy history and art.

We have some interesting and fun discussions about Gypsy recipes for Joey Grey, horses, European Roma and family history.

8 young people have conducted interviews with Pat Hutchins or Toby Gorniak. They wrote and asked thoughtful questions, and we all learnt a lot from the answers they received.

9 students visited the Cornwall Records Office with us, where they had a tour of the stores, saw an 800 year old document, as well as 30 and 50 year old photographs of Gypsy sites in Cornwall. They also got to try their hand at quill writing and seal making.

In acknowledgement of all the hard work the students have put in during our sessions, we are supporting 6 of the young people to work towards an ASDAN certificate in History.

Virtually every session one or more students comes in feeling there has been an injustice in their treatment from another student or feeling unfairly treated by a teacher due being a Gypsy. From playground bullying, to students feeling they get more severe detentions than other students due to their heritage. We try to allow a place to express themselves and find positive ways to tackle to issues. Jacqui Fulman, TA at the school, is quick to respond where she feels able to influence an issue.

The young people were very keen to make something to be displayed at the school, and were absolutely delighted to be able to have their Gypsy Flower Art displayed in the school library. The students report feeling unrepresented at the school, and

value having a piece of work that reflects their culture and skills on show for all to see. They are now working together as a group to make a banner which reflects their culture, showing wagons, trailers, boxing, and religion, amongst other images.

Progress

We are very pleased with the level of engagement with activities we have offered. It has become apparent just how valued the services we provide are, with regular attendance and people even coming back to Cornwall when off travelling so as not to miss events and activities.

Steering group

The Steering group for project users meets monthly to decide on which activities we run, how they are run and to seek feedback from other community members.

This is a significant step towards the young people taking 'ownership' of the group and is expected to become increasingly influential in how we run TravellerSpace, what activities and support we offer and how we provide it.

Members now plan activities for the month ahead, consulting their peers and making a poster for everyone to see with all the activities in pictorial form. New activities and suggestions from this group have been implemented and acted on.

The skills learnt as part of the steering group will help the young people gain confidence in negotiating their relationship with the world outside their immediate community.

We have seen excellent examples of increased self confidence in taking part in activities outside of their immediate family and community.

Project users now regularly access the local Children's Centre to attend other sessions. A new group has been initiated by the Health Visitor aimed at supporting the young mothers & babies who attend the Women's Group. We have been able to advise the health visitor on setting up this group and continue to support it.

Around 20 project users now regularly attend activities offered by the church, such as messy play sessions. 6 young men regularly attend a local boxing club

111 project users have had one to one support with literacy over the last 5 years, with many going on to do other courses, increasing their employability skills.

Plans for 2017 – 2018

Children's Centre

We are currently negotiating with Cornwall Council to take over the running of Teyluva Children's Centre.

We have secured 2 grants to cover our running costs, from LUSH and Trusthouse. We are keen to see the transfer happen, as we have many plans for activities that the whole community can enjoy, and to see the building used to its' full potential again

We currently have grants from a wide range of funders, thanks to the generous support of the following organisations. We owe them a massive debt of thanks for showing faith in TravellerSpace and for recognising the needs of Cornwall's Gypsy and Traveller communities.

People's Health Trust granted us 2 years' funding to extend our current programme to improve literacy skills and access to a range of bespoke courses, currently aimed at young people not in education, to include community members over 18.

Children in Need granted us 3 years' funding paying for 2 staff & 3 sessional workers to work with under 18's & young parents.

The Henry Smith Charity have awarded us 3 years' funding for our Senior Gypsy & Traveller Support Worker and Administrator.

Tudor Trust have awarded us 3 years' funding for the Project Manager's salary.

The Lloyds Foundation have awarded us 2 years initially to fund a Participation Worker, with an opportunity to extend this in the future.

Literacy and numeracy

Our partnership with the Adult Education service plays a crucial role in the range of activities we offer to project users, allowing them to develop the skills essential to easing the passage of their future lives.

Capacity building- TravellerSpace will build on the success of our work in offering young people the opportunity to increase their skills and work towards a qualification.

We will continue to offer a wider range of ASDAN and other awards to Gypsies & Travellers not in education or training and to support and encourage other agencies to engage with our project users, so that they can access a range of opportunities in the wider community

Training– TravellerSpace continues to offer Gypsy and Traveller led training for service providers, schools and the wider community. It is essential to raise awareness of issues affecting Travelling people to counter prejudice & discrimination, and to improve the way that essential services are delivered.

Volunteering– We recognise that TravellerSpace relies heavily on volunteers to enable us to offer the much-needed one to one support to the children and young people we work with.

We wish to offer training and expenses to our highly valued volunteers, so that their hard work is rewarded with opportunities for personal development, training and experience, increasing both their value to TravellerSpace and their employability.

Trustees' responsibilities

The trustees (who are also directors of TravellerSpace for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

Emma Joyce
Chair

Caroline Dann
Project Manager

May 2017

Independent Examiner's Report to the Trustees of TravellerSpace

I report on the accounts of the company for the year ended 31st March 2017 which are set out on pages 16 to 23.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dick Maule FCA

3, Penlee View Terrace, Penzance, TR18 4HZ

Date

**Statement of Financial Activities
for the year ended 31st. March 2017**

	Notes	Unrestricted Funds	Restricted Funds	Total Funds	
		2017	2017	2017	2016
		£	£	£	£
Income from					
Investment income		8	-	8	6
<i>Charitable activities</i>					
Grants and contracts		4,031	141,438	145,469	194,907
Training and other earned income		362	-	362	12,235
Total		4,401	141,438	145,839	207,148
Expenditure on:	[2]				
Charitable activities		2,457	148,318	150,775	143,270
Net income / [expenditure]		1,945	(6,880)	(4,935)	63,878
Total funds brought forward		51,956	68,871	120,827	56,949
Transfers between funds		294	(294)	-	-
Total funds carried forward		<u>54,194</u>	<u>61,697</u>	<u>115,891</u>	<u>120,827</u>

TravellerSpace

Balance Sheet as at 31st. March 2017

		2017	2016
	Notes	£	£
Tangible assets	(3)	17,451	23,269
Current assets			
Debtors and prepayments	(4)	7,796	5,671
Cash at bank and in hand		91,269	92,512
<i>Total current assets</i>		99,065	98,183
Current liabilities			
Creditors: amounts falling due within 12 months	(5)	(625)	(625)
<i>Net Current assets</i>		98,440	97,558
Net Assets		115,891	120,827
The funds of the charity			
Unrestricted funds		54,194	51,956
Restricted funds		61,697	68,871
Total charity funds		115,891	120,827

For the year ended 31st March 2017:

The company was entitled to the exemption from audit under section 477[2] of the Companies Act 2006

The members have not requested the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the act with respect to accounting records and for the preparation of the accounts.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies` regime.

The financial statements were approved and authorised for issue by the trustees on dated:-

and signed on their behalf by:

On behalf of the Trustees

Notes to the accounts for the year ended 31st. March 2017

(1) Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

(a) Basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, as updated by Update Bulletin 1 issued on 2 February 2016, the Charities Act 2011 and the Companies Act 2006.

The financial statements have been prepared under the historical cost convention.

(b) Fund accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Income

Income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

[i] Income received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

[ii] Donated services and facilities are included at the value to the charity where this can be quantified.

[iii] The value of services provided by volunteers has not been included in these accounts.

[iv] Investment income is included when receivable.

[v] Income from charitable trading activity are accounted for when earned.

[vi] Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

(d) Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered

[i] Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them

[iii] All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Notes to the accounts for the year ended 31st. March 2017

(1) Principal Accounting Policies

(e) Fixed assets

Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on a reducing balance basis.

(2) Expenditure

	Charitable Activities	Total
	2017	2016
	£	£
Consultancy	713	97
Play equipment	190	646
Travel	7,192	7,473
Publicity, printing, postage, stationery	1,282	466
Office costs	3,594	4,638
Rent	5,916	10,837
Telephone	2,514	2,488
Wages	113,960	96,952
Vehicle costs	2,660	2,661
Independent examiner's fees	625	625
Depreciation	5,817	7,757
Film and other projects	3,672	5,781
Volunteer expenses	352	690
Non-capitalised equipment	869	401
Bank charges	22	20
Trustees expenses	1,207	1,739
Professional fees	90	-
Repairs and maintenance	100	-
	<u>150,775</u>	<u>143,270</u>

(3) Fixed Assets

	Motor Vehicles
	£
Cost : balance brought forward	<u>61,480</u>
Depreciation	
balance brought forward	38,212
charge for the year	<u>5,817</u>
	<u>44,029</u>
Net book value 31st. March 2017	<u>17,451</u>
Net book value 31st. March 2016	<u>23,269</u>

TravellerSpace

Notes to the accounts for the year ended 31st. March 2017

(4) Debtors

	2017	2016
	£	£
Debtors and prepayments	<u>7,796</u>	<u>5,671</u>

(5) Creditors: amounts falling due within 12 months

Deferred grants	-	-
Sundry creditors	<u>625</u>	<u>625</u>
	<u>625</u>	<u>625</u>

(6) Movements in funds

	Balance at 1.4.2016 £	Income £	Expenditure £	Transfers in year £	Balance at 31.3. 2017 £
Restricted funds					
Allen Lane	-	3,000	(3,000)	-	-
Children In Need	-	33,519	(33,519)	-	-
Peoples Health Trust	349	23,123	(21,279)	-	2,193
Lloyds	-	22,892	(16,521)	(3,467)	2,904
Comic Relief	2,496	2,304	(4,800)	-	-
Henry Smith	25,700	26,600	(25,700)	-	26,600
Tudor Trust	30,000	30,000	(30,000)	-	30,000
Heritage Lottery	<u>10,326</u>	<u>-</u>	<u>(13,499)</u>	<u>3,173</u>	<u>-</u>
	<u>68,871</u>	<u>141,438</u>	<u>(148,318)</u>	<u>(294)</u>	<u>61,697</u>
Unrestricted funds					
General funds	<u>51,956</u>	<u>4,401</u>	<u>(2,457)</u>	<u>294</u>	<u>54,194</u>

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Notes to the accounts for the year ended 31st. March 2017

Movements in funds [prior year]

	Balance at 1.4.2015 £	Income £	Expenditure £	Transfers in year £	Balance at 31.3. 2016 £
Restricted funds					
Allen Lane	-	3,000	(3,000)	-	-
West Cornwall Youth Trust	1,059	-	(1,059)	-	-
Peoples Health Trust	-	12,559	(12,210)	-	349
Lush	4,206		(4,206)	-	-
Travellers Aid Trust	1,250		(1,250)	-	-
Comic Relief	-	2,496	-	-	2,496
Henry Smith	-	25,700	-	-	25,700
Tudor Trust	-	30,000	-	-	30,000
Heritage Lottery	-	13,750	(3,424)	-	10,326
Big Lottery	-	98,755	(98,755)	-	-
	<u>6,515</u>	<u>186,260</u>	<u>(123,904)</u>	<u>-</u>	<u>68,871</u>
Unrestricted funds					
General funds	<u>50,434</u>	<u>20,888</u>	<u>(19,366)</u>	<u>-</u>	<u>51,956</u>

Notes to the accounts for the year ended 31st. March 2017

(7) Employee information

		2017	2016
Number of employees	Average monthly head count	4	4
No employee received emoluments of more than £60,000.			

	£	£
Salaries and wages	110,192	94,382
Social security costs	3,768	2,570
	<u>113,960</u>	<u>96,952</u>

(8) Trustees information

Trustees remuneration and expenses	<u>1,207</u>	<u>1,739</u>
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The trustees received no remuneration in the year. Expenses relate to travel costs.

(9) Analysis of net assets between funds

	General Funds £	Restricted Funds £	Total £
Tangible fixed assets	17,451	-	17,451
Current assets	37,368	61,697	99,065
Current liabilities	<u>(625)</u>	<u>-</u>	<u>(625)</u>
Net assets at 31st March 2017	<u>54,194</u>	<u>61,697</u>	<u>115,891</u>

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Notes to the accounts for the year ended 31st. March 2017

(12) Analysis of prior year funds to comply with FRS 102 requirements

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Statement of Financial Activities for the year ended 31st. March 2016

	Notes	Unrestricted Funds	Restricted Funds	Total Funds	
		2016	2016	2016	2015
		£	£	£	£
Income from					
Investment income		6	-	6	7
Charitable activities					
Grants and contracts		8,647	186,260	194,907	132,347
Training and other earned income		12,235	-	12,235	348
		<u>20,888</u>	<u>186,260</u>	<u>207,148</u>	<u>132,702</u>
Total		20,888	186,260	207,148	132,702
Expenditure on:	[2]				
Charitable activities		19,366	123,904	143,270	117,839
		<u>19,366</u>	<u>123,904</u>	<u>143,270</u>	<u>117,839</u>
Net income / [expenditure]		1,522	62,356	63,878	14,863
Total funds brought forward		50,434	6,515	56,949	42,086
Transfers between funds		-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total funds carried forward		<u>51,956</u>	<u>68,871</u>	<u>120,827</u>	<u>56,949</u>